



Policy and Procedure: HIPAA/HITECH Compliance
Topic: *Assigned Privacy Responsibility*

HIPAA Regulation:

- *Administrative Requirements* § 164.530

Policy Purpose:

At all times, **Saratoga Bridges** shall have one individual identified and assigned to HIPAA privacy responsibility.

Policy Description:

The HIPAA Privacy Officer is responsible for the oversight of Privacy Rule implementation by departments with HIPAA covered components. The Privacy Officer is responsible for:

1. The development and implementation of the privacy policies and procedures of the Organization
2. The receipt of privacy complaints
3. The provision of further information about matters covered by the Notice of Privacy Practices
4. To act as a single point of contact for all issues related to HIPAA privacy

Policy Responsibilities:

HIPAA Security Officer
HIPAA Privacy Officer