



Policy and Procedure: HIPAA/HITECH Compliance
Topic: *Assigned Security Responsibility*

HIPAA Regulation:

- *Assigned security responsibility* §164.308(a)(2) required

Policy Purpose:

At all times, **Saratoga Bridges** shall have one individual identified and assigned to HIPAA security responsibility.

Policy Description:

The HIPAA Security Officer is responsible for the oversight of Security Rule implementation by departments with HIPAA covered components. Responsibilities are:

1. To ensure that the necessary and appropriate HIPAA security policies are developed and implemented to safeguard the integrity, confidentiality, and availability of electronic protected health information (EPHI) within the HIPAA covered components.
2. To ensure that the necessary infrastructure of personnel, procedures and systems is in place through monitoring, compliance, and providing a mechanism for incident reporting and violations.
3. To act as a single point of contact for all issues related to HIPAA security.

Policy Responsibilities:

HIPAA Security Officer
HIPAA Privacy Officer